## Setting up your Web Guys email up on your iPad- webguys.biz server

On the main home screen of your iPad Tap Settings



Select Mail, Contacts, Calendars on the left hand side.

## Select Add Account

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	Settings	Mail, Contacts, Calendars	
<b>*</b>	Airplane Mode OFF	Accounts	
<b>?</b>	Wi-Fi EPD	iCloud Contacts, Calendars, Bookmarks, Reminders and 4 more	>
	Location Services On	Mail, Calendars, Reminders, Notes	>
	Brightness & Wallpaper	Mail	>
2	Picture Frame	Mail	>
	General	Add Account	>
	iCloud	Fetch New Data Push	>
	Mail, Contacts, Calendars	Mail	
	Twitter	Show 50 Recent Messages	>
	FaceTime	Preview 2 Lines	>
×	Safari	Minimum Font Size Medium	
	Messages		5
5	Music	Ask Before Deleting	
	Video	Ask Before Deleting	
	Photos	Load Remote Images	
	Notes	Organize By Thread	
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	iring	Messages created outside of Mail will be	

Click on the last option which is "other"



Tap Add Mail Account



In the Name field type your full name.

In the Address field type in your full email address

In the password field type in your email password for this account.

In the Description field type in a description of the account you are setting up.

Once that is complete tap next in the upper right corner.



## Click on POP

Verify that the name address and description are all populated correctly.

In the host name field under incoming mail server put mail.webguys.biz

In the User Name field type your full email address.

In the password field type in your email password for this account.

In the outgoing mail server box put in mail.webguys.biz as the host name

In the User Name field type your full email address.

In the password field type in your email password for this account.

Click Save in the upper right hand corner.



You will get a pop up message that says "Cannot Connect Using SSL. Do you want to try setting up t he account without SSL?" Click Yes

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Twitter	Can Incoming Mail Ser	not Connect Us	ing SSL			
FaceTim	Host Name mail.v	account without S	SL?			
Safari	User Name test@	Yes	No			
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Now your email should be set up.